

**VILLAGE OF GROSSE POINTE SHORES, A MICHIGAN CITY
MINUTES OF THE FINANCE COMMITTEE MEETING
THURSDAY, AUGUST 20, 2020**

A meeting of the Finance Committee of the Village of Grosse Pointe Shores, A Michigan City was held on Thursday, August 20, 2020 in the Council Chambers of the Grosse Pointe Shores Municipal Building. The meeting was called to order at 10:05 am, by Acting Chairman Cavataio.

Present: Chairman, Sandra Cavataio
Council Member Barrette,
Committee Member Doug Kucyk,
Committee Member Chuck Ruifrok

Absent: Mayor Ted Kedzierski

Also Present: Interim City Manager, Tom Krolczyk
Finance Officer/Treasurer Rhonda Ricketts
DPW Mike Way
Public Safety Director John Schulte

All items pertinent to this meeting are either attached or placed on file. Chairman Cavataio did roll call and all members of the Finance Committee were present.

APPROVAL OF MINUTES – APRIL 27, 2020 & JUNE 11, 2020

Motion by Council Member Barrette to approve, seconded by Ruifrok, passed unanimously.

ITEM 4 OLD BUSINESS:

ITEM 5 NEW BUSINESS:

Finance Director/Treasurer Candidate Qualifications: Cavataio stated that the Finance Director position should include an assistant which does not include the assessing portion anymore. The candidate should also have governmental experience/qualifications. She then discussed a resume received from resident Ryan Case. She stated that he would want to do the job part time with an additional part time assistant and would out-source payroll at a cost of approximately \$9,600.00 per year. She also stated that possibly it could be done with a part time director and a full-time finance assistant. Kucyk stated that they should hire one full time person to do the job. Cavataio stated she also has a second candidate who also wants part time. Barrette

stated that part time is an issue that the candidate is not vested in the position as a full-time employee would be. Ruifrok also stated that a candidate with governmental experience is defiantly needed. Ricketts asked if they had reached out to Walsh College to see if they would have any potential candidates. Cavataio recommends that a full-time person and an assistant be hired and payroll kept in house. She also stated that we need someone quickly and one that is experienced rather than a Walsh student.

Review of Fiscal Year Ending 2020: Ricketts explained the Fiscal Year ending 2020 including a bond retention of \$50,000 for engineering and re-construction of Colonial Rd. She also explained there is still a lot of work to be done for OPEB. She also stated that Sandra Rodwan would submit a reduction of fees and more time on reports in the future.

ITEM 6 OTHER

Kucyk asked if cost cutting has been explored with combining Public Safety with Grosse Pointe Woods or possibly outsourcing the Medic section of Public Safety. Schulte stated that Medstar does not have a great response time that the residents depend on and Grosse Pointe Shores has the best response time of all the Grosse Pointes. Ruifrok stated when he worked in Grosse Pointe Woods, the priority for calls seemed to be for commercial businesses versus residential. Schulte also stated that Medstar typically comes in with a low bid to get the contract and then raises the prices after that. He also stated Grosse Pointe Woods does not cooperate on vehicles or any other equipment purchases. Kucyk and Cavataio both stated that the need is there to at least look at these possible cost savings. Way asked if he could be updated on possibly contracting refuse out as well. Members discussed the possibility of combining our sanitary staff with GFL recycling. Cavataio stated all department heads need to look where they can save. Krolczyk explained the Ford House water main project including the cost and the settlement.

Adjournment: Motion by Kucyk, seconded by Barrette

ITEM 7 PUBLIC COMMENT

ITEM 8 NEXT MEETING DATE

The next Finance Meeting date is scheduled for

Adjourned at 11:15 am.

Tom Krolczyk
Interim city Manager