

**VILLAGE OF GROSSE POINTE SHORES, A MICHIGAN CITY
MINUTES OF THE FINANCE COMMITTEE MEETING
TUESDAY, FEBRUARY 9, 2021**

A meeting of the Finance Committee of the Village of Grosse Pointe Shores, A Michigan City was held on Tuesday, February 9, 2021 virtually via ZOOM. The meeting was called to order at 10:05 am, by Chairman Sandra Cavataio.

Present: Chairman Sandra Cavataio
Council Member Barrette,
Council Member Doug Kucyk,
Committee Member Chuck Ruifrok
Mayor Ted Kedzierski

Absent: None

Also Present: City Manager, Steve Poloni
Assistant City Manager, Tom Krolczyk
DPW Mike Way

All items pertinent to this meeting are either attached or placed on file.

APPROVAL OF MINUTES – JANUARY 12, 2021

Motion by Council Member Barrette to approve, seconded by Ruifrok, passed unanimously.

ITEM 4 OLD BUSINESS: Kucyk inquired whether the garbage truck purchase had been approved for 2020. Way responded that it was approved for 2020 and that Steve Poloni is reaching out to the leasing company presently.

ITEM 5 NEW BUSINESS:

- A. **City Manager General Finance Overview-** Poloni stated that an overview of the finance position is currently working with individuals from other communities that are assisting us with pressing items but not taking the job permanently and that all finances are currently three months behind. He also stated that he has reached out to Plante Moran and the Woodhill Group for proposals. They both stated that everyone is having problems finding finance directors. We currently have job postings on the MMRMA and the MGFOA. Plante Moran also stated that maybe a young unexperienced person may be a good fit with training them from the ground up. Poloni stated he has started the process of the new 2021 budget and is currently learning a new process for city budgeting. Expenditures have not

been updated since October. Cavataio stated that there was no backup to documentation when speaking with Cathy Hall. Mike Way had a list of items for DPW including the garbage truck, pick-up truck 2 scooters, a street sweeper and a lawn mower. He also stated that according to the manufacturer it takes up to 2 years to take delivery after ordering of a garbage truck. Poloni stated that a Capital Improvement Fund needs to be created for future purchases. Ruifrok reiterated, that any extra monies need to be put into the capital fund. Cavataio stated that there is a need to make tough decisions on taxes and services in the future. Ruifrok asked for the reason why Cathy Hall left her position, Poloni stated that there were several issues, including training, software systems, inexperience in municipal government and the fact that the software was not being used efficiently but in an older paper system. Cavataio also stated the technology was there but not utilized and the lack of candidates for the position. We may need to offer more money to attract good candidates. Kucyk stated that audit after audit we were passing with flying colors and never received negative feedback from the auditors and maybe the auditors need to be looked at in the future. Ruifrok stated that most cities auditors should be looking at the position as well to make sure they are utilizing the technology with also be compliant.

- B. **Water Bill Rates-** Way stated that water bill rates are all calculated by max day/peak hour according to the GLWA. We may have to come up with an enforceable ordinance for outdoor watering. He also stated that there is a new sewer separation project taking place in Grosse Pointe Farms that may give our City the chance to up our current max sewer flow up to 3cfs.

ITEM 6 OTHER

ITEM 7 PUBLIC COMMENT

ITEM 8 NEXT MEETING DATE

The next Finance Meeting date is scheduled for Tuesday, March 9, 2021, 10:00 a.m. via ZOOM.

Adjournment: Motion by Ruifrok, seconded by Barrette, adjourned at 10:55 am.

Tom Krolczyk
Assistant City Manager